



NATIONAL HOUSE-BUILDING COUNCIL

Registered office 58 Portland Place London W1N 4BU
Telephone (01) 387-7201

HB.228S/BUILDER
(Revised - 1.5.78)

Please address your reply to:

Registration/Certification Dept..

M Debono,
1 Rose Cottage,
Hornes Lane,
HIGH WYCOMBE,
Bucks.

Please note that as from 15 January 1979
the Registrar's Department will be located
at Amersham. The new address and
telephone number will be:

National House-Building Council
Registrar's Department
Chiltern Avenue, Amersham, Bucks.
HP8 5AP
Tel: Amersham (02403) 4477

Dear Sirs,

1 February 1979

Re: Application for Membership

Thank you for sending the completed form and your cheque to cover the Registration Fee for which our official receipt is enclosed.

We take this opportunity to explain that the Council has always exercised strict control on admission to the National Register of House-Builders, for which there is a waiting list, and therefore applications are dealt with in strict rotation.

The Council will call for a technical report on your house-building capabilities and we are arranging an inspection of the work you have notified as under construction. If we have seen the foundations and your building standards are high enough, these houses may later earn Certificates if the Council approves your membership, but you must make no promise of the Council's protection to a prospective purchaser meantime.

Adequate financial safeguards are also required and may take the form of a Bond (from a Banker or Insurance Company), standard security or a deposit payment of up to £200 per dwelling in addition to the normal inspection fees. Such extra payments would be returnable, with accumulated interest, at the Council's discretion, once we were satisfied with the performance of your firm.

This letter is informative and does not offer or promise membership in advance of the Council's consideration of your application, but should you feel that if such conditions were demanded they would be wholly unacceptable to you, please let us know at once so that we can cancel your application without incurring further expense. Once we have started our investigations the Registration Fee is NOT returnable as stated on the application.

If you wish to enquire about the progress of your application please write a short note to our Membership Officer quoting the reference number given above. It would be appreciated if you would avoid telephone enquiries which hold up the work of the New Application Department.

Yours faithfully,

In reply please quote

JB/D953

Registrar